



City Council Meeting

Regular Session Minutes
February 14, 2022

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held via Zoom Video conference on February 14, 2022 with Mayor Lyndell Brenton presiding. Mayor Brenton called the meeting to order at 7:04 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. ROLL CALL

Council Members Present: Harold Phillips and Paul Jenness, Ward I
Greg Duncan and Kelley Wrenn Pozel, Ward II
Kevin Graham and Jeff Watt, Ward III
Michael Hagan and Gene Gentrup, Ward IV

Council Members Absent: None

Staff Present: Curt Wenson, City Administrator
Sara Cooke, Assistant City Administrator
Shawna Funderburk, Chief Strategic Operations Officer
Vicki McClure, Finance Director
Andy Noll, Utilities Director
Amy Blake, Human Resources Director
BJ Staab, Parks and Recreation Director
James Simpson, Police Chief
John Mills, Fire Chief
Katherine Sharp, Planning and Development Director
Sherri McIntyre, Public Works Director
Tom Garland, Assistant Parks and Recreation Director
Susan Cox, Assistant Human Resources Director
Claire Rodgers, Marketing and Communications Manager
Beth Vanderhoorn, Administration Specialist

Public Present:

Note: The meeting was held electronically via Zoom in accordance with Mayor Brenton's Health and Safety State of Emergency Proclamation for Liberty, Missouri, declared March 19, 2020 due to the existence and spread of the COVID-19 virus. The meeting Agenda was posted on the City's website in accordance with the Sunshine Law, and included information on how the public could view the meeting and provide public comment.

IV. APPROVE MINUTES AND SUMMARIES

V. CITIZENS' PARTICIPATION

- A. Mayor Brenton proclaimed February 21-25, 2022 as Engineer’s Week in the City of Liberty.
- B. Residents of Sumac Circle and Sumac Drive submitted a request for additional lighting on their street, and security cameras, due to crime and illegal activity in the area.

VI. MEETING SCHEDULE

VII. CONSENT AGENDA

Council member Jenness requested that the purchase of polymer from CedarChem be removed from the Consent Agenda and considered separately.

- A. Resolution approving a Temporary Event Liquor License for the Liberty Hospital Foundation for the Half Marathon/5K event at William Jewell College, Greene Stadium on March 26, 2022 (AR 028-22)

Action: Council Member Gentrup moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Jenness, Pozel, Hagan, Graham, Watt, Duncan and Gentrup
No: None
Abstain: None
Inscribed in Resolution No. 3223

- B. Resolution of the City Council of the City of Liberty, Missouri, amending the City’s Schedule of Fees pertaining to Liberty Parks and Recreation Department – Shelter Rental Time Block (AR 033-22)

With the completion of the inclusive City Park, staff has determined the need to change the current practice of one shelter rental per day to multiple rental time blocks per day to provide the community more opportunities to rent shelters near the inclusive amenities. Staff research shows time blocks are a common practice for shelter rentals in KC Metro Park departments.

Action: Council Member Gentrup moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Jenness, Pozel, Hagan, Graham, Watt, Duncan and Gentrup
No: None
Abstain: None
Inscribed in Resolution No. 3224

- C. Resolution granting a Certificate of Appropriateness for Exterior Improvements at 462 E. Kansas, Jewell Historic District [HDRC Case 21-020J] (AR 031-22)

The owner is planning to take advantage of the City’s Chapter 353 tax abatement program for exterior alterations

Action: Council Member Gentrup moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Pozel, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Inscribed in Resolution No. 3225

The following item was removed from the Consent Agenda and considered separately:

- D. Purchase of Wastewater Treatment Chemicals from CedarChem in an amount not to exceed \$84,500.00 (AR 030-22).

Wastewater treatment plant polymer is needed for the dewatering of municipal biosolids prior to disposal.

Action: Council Member Phillips moved to approve the purchase. Council Member Gentrup seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Pozel, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

VIII. PUBLIC HEARINGS

- A. Resolution amending the Future Land Use Map of the Comprehensive General Plan of the City of Liberty by Changing the Land Use Designation of Approximately 16 +/- Acres located at the SW Corner of S. Withers Road and Old Withers Road from Mixed Use and Floodplain to Low Density Residential [P&Z Case 21-27A]

The current land use designations on this site are a mix of Floodplain and Mixed Use. The applicant requests that the FLU map designation for the entire property be amended to Low Density Residential. From a land use perspective, staff believes amending the FLU map designation to Low Density Residential would be appropriate in this area considering the desire of the current Comprehensive Plan, Blueprint for Liberty, that anticipates residential development in this and surrounding areas.

Mayor Brenton opened the Public Hearing and asked if anyone wished to speak either in favor or in opposition of the resolution.

Robert Rohlfs, 1949 Marvel Lane, stated only about two or three acres in the far Northeast corner of that piece of land is suitable for home construction. Most of the rest is in a flood plain. It is called a flood plain for a reason, it floods. There are remnant levies on there, one should assume farmers put them there to reduce crop and topsoil damage during floods. If houses are constructed there, there will be a

flood in the future and families will be devastated. The City has the responsibility to prevent this from happening.

Seeing no one else wishing to speak, the Mayor closed the Public Hearing

Action: Council Member Phillips moved to approve the resolution. Council Member Hagan seconded the motion.

Vote: Motion passed 7-1-0

Yes: Council Members Phillips, Jenness, Hagan, Graham, Watt, Duncan and Gentrup

No: Council Member Pozel

Abstain: None

Inscribed in Resolution No. 3226

IX. ORDINANCES, CONTRACTS AND RESOLUTIONS

- A. Ordinance acknowledging vendor payments for the period of January 14, 2022 to January 28, 2022

Document No. 9368 was read.

Action: Council Member Gentrup moved to approve the vendor payments. Council Member Phillips seconded the motion.

Roll Call

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Pozel, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11546.

- B. Ordinance approving a Contract with Harris Systems USA to provide CitySuite Cloud-based HRIS and Payroll Software to the City of Liberty, Missouri in an amount not to exceed \$142,121.00 (AR 029-22)

The current payroll system, GEMS (Government Employees Management System) is a Harris Computer product. It was purchased approximately 17 years ago and has become antiquated and labor intensive for the HR & Risk Management, Finance and Technology & Logistics Departments. The new CitySuite software will eliminate the need for assistance by the Technology & Logistics and Finance Departments for special reports, technical support and maintenance.

Document No. 9369 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Watt seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Pozel, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11547.

- C. Ordinance approving an Agreement with Pace Analytical for Laboratory Services in an amount not to exceed \$42,000.00 (AR 034-22)

Wastewater Treatment requires a number of laboratory sampling and analysis measures to meet regulatory requirements and to maintain proper process control in the treatment plant. Many measurements and analysis are required to be performed by a certified, independent lab. Pace Analytical has provided certified, analytical services for the City and has proven to be reliable and accurate. Pace is the only laboratory found that does in-house testing to meet our hold times.

Document No. 9370 was read.

Action: Council Member Watt moved to waive the rules and consider the ordinance on first reading. Council Member Jenness seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Gentrup moved to approve the ordinance. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Pozel, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11548.

- D. Ordinance approving a Contract with Phillips Paving Co., Inc. for the Purchase and Installation of an Asphalt Trail in Ruth Moore Park in an amount not to exceed \$31,844.00 (AR 036-22)

Price includes purchase and installation of an 8' wide asphalt trail roughly 350 linear feet long (leading from the parking lot, past the community garden to the restroom) and a 6' loop asphalt trail 600' long (circling the shelter and horseshoe court with the giraffes just outside the loop). With no sidewalks along Grover Street, this trail provides the ability to walk within the park without the need to walk in the street.

Document No. 9371 was read.

Action: Council Member Graham moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Pozel, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11549.

- E. Ordinance amending Ordinance No. 10919, approving a Contract with Star Signs, LLC for the Wayfinding Signage & Kiosk Project, increasing the Contract by \$181,800.00 from \$118,000.00 to a not to exceed amount of \$299,800.00 (AR 027-22)

This action is to increase the contract in order to allow for installation of the final phase of wayfinding signage in 2022.

Document No. 9372 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Pozel, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11550.

- F. Ordinance amending Ordinance No. 10155, approving a Contract with USIC Locating Services, Inc. for Underground Facilities Locating Services for the City of Liberty (AR 035-22)

Contract provides for underground locating services for the City's underground infrastructure in response to Missouri One Call notifications for both water and sanitary sewer systems.

Document No. 9373 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Gentrup moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Jenness, Pozel, Hagan, Graham, Watt, Duncan and Gentrup
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 11551.

X. OTHER BUSINESS

A. Fairview Cemetery / Block 174 - Update

Mayor Brenton stated that while the judicial revestment process and litigation continues, further public comments on this matter are to be submitted in writing to the Deputy City Clerk. Comments will be provided to the Mayor and City Council members and included with the council meeting records.

Gieselle Fest, 1407 Lynette St., commented and requested the lawsuit be stopped.

David Langston, 1920 Carter Court, commented and asked the lawsuit be stopped.

XI. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XIII. ADJOURNMENT

The meeting adjourned at 8:01 p.m.

Mayor

Attest:

Deputy City Clerk