

LIBERTY PLANNING AND ZONING COMMISSION

July 14, 2020

Meeting Summary

3:00 p.m.

I. Call to Order

The Liberty Planning and Zoning Commission met on Tuesday, July 14, 2020, via Zoom Video conference. A quorum being present, Chairman Rosekrans called the meeting to order at 3:00 p.m.

II. Roll Call

Commission members in attendance were: Judy Dilts, Patricia Evans, Amy Howard, Ken Personett, Tom Reinier, Dee Rosekrans and Ann Waterman. Walt Holt was absent. Representing staff were Katherine Sharp, Director of Planning and Development; Michael Peterman, City Planner; and John Findlay, City Engineer. 0 members of the public were in attendance.

III. Approval of Minutes

Chairman Rosekrans asked if there were any questions or comments related to the minutes from the May meeting.

Commissioner Dilts moved to approve the regular session minutes from the May 12, 2020 meeting and Commissioner Evans seconded the motion. The minutes were approved 7-0-0.

IV. **20-13SUP: Special Use Permit at 124 N. Gallatin (Madison Miller Home) to allow a redevelopment for office uses. [Public Hearing]**

Ms. Sharp presented the proposal as described in the staff report.

Chairman Rosekrans asked the commissioners if they had any questions of staff.

Commissioner Dilts asked if Fire protection would still be required.

Ms. Sharp stated yes, but the regulations are more stringent for residential uses.

Mr. Personett, Applicant, Capstone Homes, 1215 Linden Road; stated that he preferred the mixed use element of this project and tried very hard to accomplish it, but to meet the fire regulations would have meant losing the integrity of the historic structure and it was cost prohibitive.

Chairman Rosekrans asked what the sizes of the offices are.

Mr. Personett said that there would be 4 on each floor and that they would be around 400 square feet. They can be connected or each individually accessed from the main hallway. There will be about 2,700 sq. ft. of office space.

Chairman Rosekrans asked if the second floor was required to meet ADA regulations.

Mr. Personett stated that ADA access is not required but bathrooms and new doorways on the second floor do meet the minimum standards. The main floor does meet ADA standards for access. He also noted that the proposed stairs on the west elevation will be made of metal, similar to those found on the historic square.

Commissioner Dilts asked what portions of the home are original.

Mr. Personett described the history of the renovations and additions to the home as he understood it. The original home was only a small portion of what exists today. It was originally a small two story with only 4 rooms.

Chairman Rosekrans opened the public hearing portion for this case. He asked if anyone in the audience wished to speak seeing none, he closed the public hearing.

Chairman Rosekrans asked the commissioners if they had any further questions, seeing none he asked for a motion.

Action: Commissioner Waterman moved to approve the case as presented in the staff report. Commissioner Howard seconded the motion.

Vote: Motion passed 6-0-1

Yes: Dilts, Evans, Howard, Reinier, Rosekrans and Waterman

No: None

Recusal: Personett

Chairman Rosekrans said this case would be heard in front of the City Council on Monday, July 27, 2020.

X. Public Comments

There was no public comment.

XI. Other Business

Ms. Sharp updated the commission on current activity in the city.

XII. Future Meeting Schedule

The next regular session is scheduled for Tuesday, August 11, 2020. This meeting will most likely be held as a virtual meeting. The time is to be determined.

XIII. Adjournment

Commissioner Reinier moved to adjourn, Commissioner Dilts seconded. Chairman Rosekrans adjourned the meeting at 3:36 p.m.