



City Council Meeting

Regular Session Minutes
February 8, 2021

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held via Zoom video conference with Mayor Lyndell Brenton presiding. Mayor Brenton called the meeting to order at 7:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE - None

III. ROLL CALL

Council Members Present: Harold Phillips and Paul Jenness, Ward I
Greg Duncan, Ward II
Kevin Graham and Jeff Watt, Ward III
Michael Hagan and Gene Gentrup, Ward IV

Council Members Absent: Rae Moore, Ward II

Staff Present: Curt Wenson, City Administrator
Dan Estes, Assistant City Administrator/Finance Director
Vicki McClure, Assistant Finance Director
Shawna Funderburk, Asst. to the City Administrator
Andy Noll, Utilities Director
Sherri McIntyre, Public Works Director
BJ Staab, Parks and Recreation Director
James Simpson, Police Chief
John Mills, Fire Chief
Katherine Sharp, Planning Director
Sara Cooke, Assistant City Administrator/Communications
Donna Kay Taylor, Assistant Parks Director
Tom Garland, Assistant Parks Director
Janet Pittman, Deputy City Clerk

Public Present: None

Note: The meeting was held electronically via Zoom in accordance with Mayor Brenton's Health and Safety State of Emergency Proclamation for Liberty, Missouri, declared March 19, 2020 due to the existence and spread of the COVID-19 virus. The meeting Agenda was posted on the City's website in accordance with the Sunshine Law, and included information on how the public could view the meeting and provide public comment.

IV. APPROVE MINUTES AND SUMMARIES

V. CITIZENS' PARTICIPATION - NONE

VI. MEETING SCHEDULE

VII. CONSENT AGENDA

- A. Authorize a purchase order with Denali Water Solutions LLC in an amount not to exceed \$70,500.00 for Biosolids removal [AR 019-21]

Wastewater Treatment creates biosolids. These biosolids requires special handling in order to meet the NPDES Permit # MO-137111 and 503 Regulations. Denali Water Solutions LLC has been the contractor for disposal of biosolids since the construction of the Wastewater Treatment Plant and land applies the biosolids on agricultural fields. The current contract expires in May 2021 and the proposed purchase order funds the current contract through expiration.

Council Member Phillips moved to approve the purchase. Council Member Graham seconded the motion, which carried unanimously.

VIII. PUBLIC HEARINGS

IX. ORDINANCES, CONTRACTS AND RESOLUTIONS

- A. Ordinance acknowledging vendor payments for the period of January 15 to January 29, 2021

Document No. 9162 was read.

Action: Council Member Phillips moved to approve the vendor payments. Council Member Gentrup seconded the motion.

Roll Call

Vote: Motion passed 7-0-0

Yes: Council Members Phillips, Jenness, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11351.

- B. Ordinance approving a Guaranteed Pricing Agreement with Heartland Mechanical for Purchase and Installation of the Main Indoor Pool Boiler at the Liberty Community Center in an amount not to exceed \$35,000.00 [AR 017-21]

The Liberty Community Center opened in 1992; the main indoor pool boiler is original to the building. On January 11, service technicians were contacted regarding the main indoor pool boiler; it was determined several heating elements in the boiler were broken from years of use. Due to the age of the unit and expected cost of repairs, it was determined a new boiler was needed. The cost of the Standard Efficiency Raypack P Series boiler is \$17,800 and the installation is estimated at \$13,880. The vendor will only charge the City the time that is used for the installation. Allowing for a 10% contingency, the not-to-exceed cost of the purchase and installation of the unit is \$35,000.

Document No. 9163 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Gentrup seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Graham moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Phillips, Jenness, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11352.

C. Parks and Recreation Grant Applications [AR 018-21]]

1. Resolution authorizing the Filing of a Grant Application with the Missouri Department of Conservation and Missouri Community Forestry Council for Reimbursement and Aid in Conservation of Trees within the City of Liberty, Missouri

Since 2005, the City of Liberty has been recognized as a Tree City USA member; additionally, for the last several years, the City of Liberty has been awarded the T.R.I.M. Grant to aid in the great work and conservation pertaining to the community’s forests. Generally this is work the City of Liberty already does to maintain the status as a Tree City, but this grant provides the City of Liberty an opportunity to recoup 75% of the \$10,000 expended annually by staff labor on tree maintenance (In kind labor).

Action: Council Member Jenness moved to approve the resolution. Council Member Watt seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Phillips, Jenness, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Inscribed in Resolution No. 3156

2. Resolution authorizing the Filing of a Grant Application with the Department of Natural Resources, Recreation Trails Program for the Development of a Trail Connection from Campbell Drive East to Buckingham Drive on Old Withers Road within the City of Liberty, Missouri

Staff recommends linking the Homestead Hills subdivision southwest of Little Shoal Creek with Buckingham Drive and the existing trail that is planned to connect to the Liberty Community Center. This segment of the Liberty Parks Trail Southern Trail segment will build a trail from Campbell Drive east to Buckingham Drive on the Old Withers corridor that was closed several years ago. This will also provide a pedestrian connection to Glenaire helping to connect communities and making Liberty more walkable. The 2017 Trail

Alignment projected the cost of this segment at \$322,000. The Homestead Development is willing to participate in part of the costs for the trail segment. Capital match will be provided by General Fund if additional funds are required.

Action: Council Member Graham moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 7-0-0
Yes: Council Members Phillips, Jenness, Hagan, Graham, Watt, Duncan and Gentrup
No: None
Abstain: None
Inscribed in Resolution No. 3157

- D. Resolution to Declare the Official Intent of the City of Liberty, Missouri to Finance the Cost of Acquiring Certain Equipment and Vehicles and making Capital Improvements using Tax Exempt Debt Financing [AR 016-21]

The City will be acquiring certain vehicles, equipment and property improvements during 2021. The 2021 General Fund anticipates using tax exempt debt financing. To provide maximum flexibility for 2021 budget management, a reimbursement resolution should be passed.

Action: Council Member Phillips moved to approve the resolution. Council Member Graham seconded the motion.

Vote: Motion passed 7-0-0
Yes: Council Members Phillips, Jenness, Hagan, Graham, Watt, Duncan and Gentrup
No: None
Abstain: None
Inscribed in Resolution No. 3158

X. OTHER BUSINESS

- A. Vaccination Planning Update

Assistant City Administrator/Strategic Communications Sara Cooke stated the first Operation Safe vaccine clinic was hosted at the Kansas City Experience Center on the Cerner World Headquarters campus Feb. 4-6. It came to a close with 4,949 people receiving their first COVID-19 vaccination.

Lt. Heather Massey is helping to lead the security team with Cerner. She recruited several officers from Liberty and other Clay County agencies to coordinate traffic flow and site security. These officers and other volunteers braved frigid temps to stage the flow of cars to the vaccination entry. This was vital to achieving the goal of not having people stand in lines outside the vaccination clinic.

This effort is definitely an all-hands-on-deck scenario. Vaccinators for this clinic came from a number of partners, including NKCH, Cerner, Liberty Hospital and several Clay

County cities. Behind the scenes, team members jumped in to help the pharmacy by putting syringes together so they could draw vaccines from the vials.

Incident Commander/Fire Chief John Mills noted that everyone is pleased with how quickly the public and private organizations were able to rally and work through challenging situations to move to the ultimate goal of getting vaccines into arms. There is still work to be done to further refine processes and get more people involved from other community partners in the coming weeks.

B. Road Conditions Update

Public Works Director Sherri McIntyre noted that at these extremely low temperatures, salt doesn't work. The combination of low temperatures, no sunshine and reduced vehicle traffic means the salt doesn't activate. If the equipment can't plow to clear pavement the road will remain wet and will refreeze. In order to make the roads passable, it's better to leave a bit of snow on the roadway for traction. The crews continue to work, and focusing on clearing the major roadways.

XI. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XIII. ADJOURNMENT

The meeting adjourned at 7:55 p.m.

Mayor

Attest:

Deputy City Clerk