



City Council Meeting

Regular Session Minutes
January 14, 2019

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on January 14, 2019 with Mayor Lyndell Brenton presiding. Mayor Brenton called the meeting to order at 7:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Mayor Brenton, who then led the pledge of allegiance.

III. ROLL CALL

Council Members Present: Rae Moore, Ward II
Kevin Graham and Jeff Watt, Ward III
Michael Hagan and Gene Gentrup, Ward IV

Council Members Absent: Harold Phillips and Paul Jenness, Ward I
Greg Duncan, Ward II

Staff Present: Curt Wenson, City Administrator
Dan Estes, Assistant City Administrator/Finance Director
Andy Noll, Public Works Director
BJ Staab, Parks and Recreation Director
James Simpson, Police Chief
Vicki McClure, Assistant Finance Director
Donna Kay Taylor, Assistant Parks and Recreation Director
Janet Pittman, Deputy City Clerk

Public Present: Kellie Houx, Liberty Tribune
11 members of the public

IV. APPROVE MINUTES AND SUMMARIES

A. Study Session Summary of November 19, 2018

Council Member Graham moved to approve the summary as distributed. Council Member Gentrup seconded the motion, which carried 4-0-1. Council Member Moore abstained due to absence.

B. Special Session Minutes of December 10, 2018

Council Member Graham moved to approve the minutes as distributed. Council Member Watt seconded the motion, which carried 4-0-1. Council Member Hagan abstained due to absence.

C. Executive Session Minutes of December 10, 2018

Council Member Gentrup moved to approve the minutes as distributed. Council Member Watt seconded the motion, which carried 4-0-1. Council Member Hagan abstained due to absence.

D. Regular Session Minutes of December 10, 2018

Council Member Graham moved to approve the minutes as distributed. Council Member Watt seconded the motion, which carried 4-0-1. Council Member Hagan abstained due to absence.

V. CITIZENS' PARTICIPATION - NONE

VI. MEETING SCHEDULE

VII. CONSENT AGENDA

Council Member Hagan moved to remove authorization of payment to Chuck Anderson Ford for \$47,297.59 for the purchase of a 2019 Ford F-550. Council Member Graham seconded the motion, which carried unanimously.

A. Study Session Summary of December 3, 2018

Council Member Gentrup moved to approve the summary as distributed. Council Member Hagan seconded the motion, which carried unanimously.

B. Special Session Minutes of December 17, 2018

Council Member Gentrup moved to approve the minutes as distributed. Council Member Hagan seconded the motion, which carried unanimously.

C. Authorize the purchase of a Ford F250 4x4 truck Crew Cab from Chuck Anderson Ford in the amount of \$34,143.35 for the Parks and Recreation Dept.

Action: Council Member Gentrup moved to approve the purchase. Council Member Hagan seconded the motion.

Vote: Motion passed 5-0-0

Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup

No: None

Abstain: None

D. Authorize payment to Gary Crossley Ford for \$34,899.00 for the purchase of a 2019 Ford F-350 for the Public Works Dept.

Action: Council Member Gentrup moved to approve the purchase. Council Member Hagan seconded the motion.

Vote: Motion passed 5-0-0

Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup

No: None
Abstain: None

- E. Authorize payment to Knapheide Inc. for \$40,925 for the purchase of a bed, material spreader, two snow plows, hydraulic system and lighting for two trucks, for the Public Works Dept.

Action: Council Member Gentrup moved to approve the purchase. Council Member Hagan seconded the motion.

Vote: Motion passed 5-0-0
Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup
No: None
Abstain: None

- F. Authorize payment to Deere & Company for \$144,226.52 for the purchase of a John Deere 6120 M tractor with arm mower attachment for the Public Works Dept.

Action: Council Member Gentrup moved to approve the purchase. Council Member Hagan seconded the motion.

Vote: Motion passed 5-0-0
Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup
No: None
Abstain: None

- G. Temporary Event Liquor Licenses

1. Resolution approving a Temporary Event Liquor License for a St. James Altar Society Group Event at 309 South Stewart Road on Saturday, January 26, 2019

Action: Council Member Gentrup moved to approve the resolution. Council Member Hagan seconded the motion.

Vote: Motion passed 5-0-0
Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup
No: None
Abstain: None
Inscribed in Resolution No. 3023.

2. Resolution approving a Temporary Event Liquor License for Historic Downtown Liberty, Inc. for the 'Let's Wine About Winter' event to be held on Main, Kansas, Water and Franklin Streets around the Historic Downtown Square on Saturday, February 16, 2019

Action: Council Member Gentrup moved to approve the resolution. Council Member Hagan seconded the motion.

Vote: Motion passed 5-0-0
Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup
No: None

Abstain: None
Inscribed in Resolution No. 3024.

- 3. Resolution approving a Temporary Event Liquor License for Historic Downtown Liberty, Inc. for the 'Downtown Affair' event to held on at Heritage Hall, 117 W. Kansas Street on April 4, 2019

Action: Council Member Gentrup moved to approve the resolution. Council Member Hagan seconded the motion.

Vote: Motion passed 5-0-0
Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup
No: None
Abstain: None
Inscribed in Resolution No. 3025.

H. Boards and Commissions Appointments/Reappointments

- 1. Tax Increment Financing Commission
 - a. Appoint Greg Canuteson to a term expiring October 31, 2022
- 2. Citizen Sales Tax Oversight Committee
 - a. Appoint Carol Kingery to a term expiring May 15, 2022
- 3. Cemetery Advisory Committee
 - a. Appoint Robert Beatty to a term expiring September 1, 2020
 - b. Appoint Jerry Pate to a term expiring September 1, 2021
- 4. Tax Increment Financing Commission
 - a. Reappoint Lowell Mayone to a term expiring October 31, 2022
 - b. Reappoint David Fees to a term expiring October 31, 2022
- 5. Tree Board
 - a. Reappoint Chris Veach to a term expiring December 15, 2021

Council Member Gentrup moved to approve the appointments. Council Member Hagan seconded the motion, which carried unanimously.

VIII. PUBLIC HEARINGS

IX. ORDINANCES, CONTRACTS AND RESOLUTIONS

Mayor Pro Tem Graham took over as Chair of the meeting.

- A. Acknowledgement of vendor payments for the period of December 14, 2018 to January 4, 2019

- 1. Ordinance excluding Westland Landscape payments

Document No. 8789 was read.

Action: Council Member Hagan moved to approve the vendor payments. Council Member Gentrup seconded the motion.

Roll Call

Vote: Motion passed 5-0-0

Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11015.

2. Ordinance including Westland Landscape payments

Document No. 8790 was read.

Action: Council Member Watt moved to approve the vendor payments. Council Member Hagan seconded the motion.

Roll Call

Vote: Motion passed 5-0-0

Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11015.

B. Resolution of Appreciation and Commendation to Jim Hampton for his dedicated service as Executive Director of the Clay County Economic Development Council

Action: Council Member Watt moved to approve the resolution. Council Member Graham seconded the motion.

Vote: Motion passed 5-0-0

Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup

No: None

Abstain: None

Inscribed in Resolution No. 3026.

C. Ordinance approving an Intergovernmental Agreement with the Mid-America Regional Council for Participation in the Operation Green Light Traffic Signal Operation Program for 2019 and 2020 in an amount not to exceed \$7,200.00

The City has participated in Operation Green Light since the original feasibility report was completed in June of 2000. Operation Green Light provides signal timing analysis and real time timing adjustments to meet peak demand during normal traffic operations and during traffic incidents along congested routes. Operation Green Light operates on six City owned traffic signals in the City. The local area benefits from Operation Green Light on the 152/Kansas Corridor and the 291 Corridor and has been shown to reduce travel times and also alerts staff to signal malfunctions.

Document No. 8791 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Gentrup seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 5-0-0

Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11016.

D. Ordinance approving an Intergovernmental Agreement with the Mid-America Regional Council Solid Waste Management District for Participation the Regional Household Hazardous Waste Program in the amount of \$33,712.49

Participation in the program allows Liberty residents to use permanent collection facilities located at 4707 Deramus, Kansas City, MO and 2101 S.E. Hamblen Road, Lee’s Summit, MO as well as to participate in mobile collection events throughout the metropolitan area without additional charge.

The cost to participate in this program in 2019 is \$33,712.49 which is up from the 2018 cost of \$32,144.70. Participation cost is dependent on population size with each community being charged \$1.07 per resident based upon 2017 U.S. census population estimates. The cost per resident has increased from \$1.05 per resident to \$1.07 per resident.

Document No. 8792 was read.

Action: Council Member Gentrup moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 5-0-0

Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11017.

E. Ordinance amending Chapter 20, “Motor Vehicles & Traffic,” of the Code of the City of Liberty, Clay County, Missouri (pertaining to speed limits and parking schedules)

The traffic regulation amendments pertaining to this action are summarized as follows:

- Establishing the speed limit on South Liberty Parkway, from its intersection with Withers Road to M-291 Highway to 40 mph.
- Establishing the speed limit on Arsenal Road, from its intersection with South Liberty Parkway to the end to 35 mph.

- Prohibiting parking at all times on Birmingham Road, both sides, from M-291 Highway to the south city limits.
- Prohibiting parking at all times on Arsenal Road, both sides, from South Liberty Parkway to the end.

Document No. 8793 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Watt seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Gentrup moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 5-0-0

Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11018.

- F. Ordinance approving Guaranteed Pricing Agreement with Kansas City Men's Senior and Adult Baseball League Officials Association FY 2019 Adult Softball and Competitive Baseball Officiating Services in an amount not to exceed \$70,000.00

The Parks and Recreation Department utilizes independent contractors to manage officiating services for all sports leagues. Because the services requested are specialized, services are divided into two separate groups. Services covered by this contract include adult softball, competitive baseball and intro to competitive baseball officiating.

Document No. 8794 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Watt seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 4-0-1

Yes: Council Members Moore, Hagan, Graham and Watt

No: None

Abstain: Council Member Gentrup, potential conflict of interest.

Approved by the Chair and inscribed in Ordinance No. 11019.

- G. Ordinance approving a Contract with ABCreative for the Purchase and Installation of Two Playground Structures for the Westboro/Canterbury Park in an amount not to exceed \$100,000.00

Document No. 8795 was read.

Action: Council Member Watt moved to waive the rules and consider the ordinance on first reading. Council Member Gentrup seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 5-0-0

Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11020.

- H. Ordinance approving a Contract with MC Janitorial for Third Shift Contractual Custodial Services at the Liberty Community Center in an amount not to exceed \$30,818.42

In March 2013, the Liberty Community Center began utilizing third shift contractual custodial services for a deeper cleaning of the locker rooms and fitness center Monday through Friday. In addition to a deeper clean, third shift custodial also prevents interruption of service for Liberty Community Center guests. In March 2015, third shift contractual custodial was expanded to seven days per week in the high profile areas of the facility to further enhance the guest experience. MC Janitorial has provided third shift contractual custodial assistance for the Liberty Community since March 2016. The original three year agreement, which ends February 2019, was for \$29,920.80.

Document No. 8796 was read.

Action: Council Member Gentrup moved to waive the rules and consider the ordinance on first reading. Council Member Watt seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Watt seconded the motion.

Vote: Motion passed 5-0-0

Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11021.

- I. Ordinance amending Ordinance No. 10945, Approving an Agreement with the Mid-America Regional Council pertaining to Community Center Services (Senior Center) Wellness Opportunities in the amount of \$6,426.00

With the first amendment to the FY 2018/2019 approved by Council in November 2018, MARC provided funding for Home Delivered Meals

Assessments/Reassessments. Assessments are used to evaluate needs, identify risk factors, and meet state and federal reporting requirements. Only individuals receiving MARC funded subsidized meals will receive assessments. Each assessment is reimbursed at \$35 with the maximum reimbursable funding of \$1,750. With an average of 20-25 individuals receiving subsidized meals annually, along with a one-time training stipend of \$75, staff anticipates additional revenue of \$875.

The second amendment to the FY 2018/2019 contract is for wellness programming. Last fall staff was made aware of an opportunity for a potential grant to fund additional exercise programs for seniors of the senior center as well as throughout the community. Staff applied for and received grant funding from MARC that provides for three evidence-based exercise programs. This funding is administered through MARC but the funding is provided through the Clay County Senior Services (CCSS) tax.

- 3 sessions of Walk with Ease – 6 week program, 3 times each week
- 3 sessions of Active Living Every Day – 12 week program, once each week
- Fit and Strong Program Supplies

To successfully facilitate each of these programs, the funding will cover the purchase of equipment and instructor fees as described below:

- Instructor Fees - Walk with Ease, 3 sessions @ \$912 = \$2,736
- Instructor Fees - Active Living Every Day, 3 sessions @ \$460 = \$1,380
- Fit and Strong Supplies @ \$1,310
 - 30 sets of hand weights @ \$300
 - 40 sets of ankle weights @ \$800
 - 30 sets of resistance bands @ \$210
- Scholarships for seniors unable to pay the participation fees @ \$1,000.
- Total funding = \$6,426.00

Document No. 8797 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Watt seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 5-0-0

Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11022.

J. 2019 Adult and Youth Sports Apparel

1. Ordinance approving a Guaranteed Pricing Agreement with Challenger in an amount not to exceed \$14,200 for FY 2019 Adult and Youth Sports Apparel – Youth Soccer

Document No. 8798 was read.

Action: Council Member Watt moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 5-0-0

Yes: Council Members Moore, Hagan, Graham, Watt and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11023.

2. Ordinance approving a Guaranteed Pricing Agreement with Custom Graphics in an amount not to exceed \$22,000 for FY 2019 Adult and Youth Sports Apparel – Youth Flag Football, Basketball, and Bitty Sports Camp

Document No. 8799 was read.

Action: Council Member Graham moved to waive the rules and consider the ordinance on first reading. Council Member Watt seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Graham moved to approve the ordinance. Council Member Watt seconded the motion.

Vote: Motion passed 4-0-1

Yes: Council Members Moore, Hagan, Graham and Watt

No: None

Abstain: Council Member Gentrup, potential conflict of interest

Approved by the Chair and inscribed in Ordinance No. 11024.

3. Ordinance approving a Guaranteed Pricing Agreement with TW Sportswear in an amount not to exceed \$32,000 for FY 2019 Adult and Youth Sports Apparel – Youth Baseball/Softball, Hats, Volleyball, and Adult Sports

Document No. 8800 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Watt seconded the motion.

Vote: Motion passed 4-0-1

Yes: Council Members Moore, Hagan, Graham and Watt

No: None
Abstain: Council Member Gentrup, potential conflict of interest
Approved by the Chair and inscribed in Ordinance No. 11025.

X. OTHER BUSINESS

Mayor Brenton stated that in September 2018, City Council agreed to put consideration of repealing the current prohibition on Pit Bulls on a 2019 Election Ballot so that citizens would have an opportunity to vote on it. He noted that should Council like to include the question on the April 2, 2019 Municipal Election Ballot then a Special Session meeting would need to be held to consider such ordinance prior to the final Ballot certification date of January 22, 2019.

Mayor Brenton stated a Special Session meeting would be noticed for 4:30 p.m. on Wednesday, January 16, 2018 for City Council to consider the matter.

XI. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XIII. ADJOURNMENT

The meeting adjourned at 7:43 p.m.

Mayor

Attest:

Deputy City Clerk