



## City Council Meeting

Regular Session Minutes  
May 13, 2019

### I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on May 13, 2019 with Mayor Lyndell Brenton presiding. Mayor Brenton called the meeting to order at 7:15 p.m.

### II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Paul Jenness, who then led the pledge of allegiance.

### III. ROLL CALL

Council Members Present: Harold Phillips and Paul Jenness, Ward I  
Greg Duncan and Rae Moore, Ward II  
Kevin Graham and Jeff Watt, Ward III  
Michael Hagan and Gene Gentrup, Ward IV

Council Members Absent: None

Staff Present: Curt Wenson, City Administrator  
Dan Estes, Assistant City Administrator/Finance Director  
Shawwna Funderburk, Asst. to the City Administrator  
Andy Noll, Public Works Director  
Brian Hess, Utilities Director  
BJ Staab, Parks and Recreation Director  
James Simpson, Police Chief  
Mike Snider, Fire Chief  
Katherine Sharp, Planning Director  
Janet Pittman, Deputy City Clerk

Public Present: Kellie Houx, Liberty Tribune  
30 members of the public

### IV. APPROVE MINUTES AND SUMMARIES

### V. CITIZENS' PARTICIPATION

#### A. Certified Municipal Clerk – Presentation

Becky Schimmel, City Clerk for the City of Grandview, spoke on behalf of the Missouri City Clerks and Finance Officers Association to recognize Deputy City Clerk Janet Pittman for earning her Certified Municipal Clerk Certification from the International Institute of Municipal Clerks.

#### B. National Public Works Week – Mayor Brenton read the Proclamation and presented it to Public Works Andy Noll.

- C. National Police Week – Mayor Brenton read the Proclamation and presented it to Police Officer Emma Crosby.
- D. National EMS Week – Mayor Brenton read the Proclamation and presented it to Captain Elise Hull, Firefighter/Paramedic Matt Sundet, Firefighter/EMT Matt Spohn and Firefighter/Paramedic Adam Benson.

VI. MEETING SCHEDULE

VII. CONSENT AGENDA - None

VIII. PUBLIC HEARINGS

IX. ORDINANCES, CONTRACTS AND RESOLUTIONS

Mayor Pro Tem Harold Phillips took over as Chair of the meeting.

A. Acknowledgement of vendor payments for the period of April 12 to May 3, 2019

1. Ordinance excluding Westland Landscape payments

Document No. 8870 was read.

**Action:** Council Member Hagan moved to approve the vendor payments. Council Member Gentrup seconded the motion.

Roll Call

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 11089.

2. Ordinance including Westland Landscape payments.

Document No. 8871 was read.

**Action:** Council Member Graham moved to approve the vendor payments. Council Member Watt seconded the motion.

Roll Call

Vote: Motion passed 7-0-1

Yes: Council Members Phillips, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: Council Member Jenness, due to potential conflict of interest

Approved by the Chair and inscribed in Ordinance No. 11089.

Mayor Brenton resumed as chair of the meeting.

- B. Ordinance approving a Contract with Holthouse Construction, LLC for the Camelot Estates Drainage Swale Stabilization Project in an amount not to exceed \$298,000.00

Engineering staff worked with a design professional, HDR Engineering, to develop a solution for erosion issues related to an existing drainage channel located between Lancelot Drive and North Clayview Drive. The solution involves the enclosure of approximately 370 feet of stream with a 36-inch storm pipe and the relocation of an additional 100 feet of channel to address incision and bank erosion.

Document No. 8872 was read.

**Action:** Council Member Jenness moved to waive the rules and consider the ordinance on first reading. Council Member Watt seconded the motion.

**Vote:** Motion passed unanimously.

**Action:** Council Member Watt moved to approve the ordinance. Council Member Phillips seconded the motion.

**Vote:** Motion passed 8-0-0

**Yes:** Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

**No:** None

**Abstain:** None

Approved by the Chair and inscribed in Ordinance No. 11090.

- C. Ordinance approving a Pipeline Crossing Agreement with the Union Pacific Railroad Company for the Construction of the South Liberty Parkway Phase II Project

The South Liberty Parkway Phase II project crosses two railroads. One of the railroads is jointly owned by the Union Pacific Railroad Company and the Canadian Pacific. Previously the City entered into an overpass agreement that outlined each agency's obligations and responsibilities for construction and maintenance of a bridge. The Union Pacific Railroad also requires a separate agreement for the installation of a water line that will be attached to the bridge.

The agreement specifies that the City is allowed to construct and maintain a "overhead 16.0 inch uncased drinking water pipeline crossing...". The agreement is very specific and does not allow for any other installations that are attached to the bridge. If additional facilities need to be installed an additional agreement must be secured. There is a one-time license fee of \$3,000.00 as part of the agreement.

Document No. 8873 was read.

**Action:** Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

**Vote:** Motion passed unanimously.

**Action:** Council Member Watt moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 8-0-0  
Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup  
No: None  
Abstain: None  
Approved by the Chair and inscribed in Ordinance No. 11091.

- D. Ordinance approving a Contract with SGI for the purchase and installation of the Maintenance Building at City Park in an amount not to exceed \$192,575.00

As the City Park rejuvenation project moves forward, the maintenance buildings are to be removed. The City Park rejuvenation committee reviewed several locations and found that the land east of Terrace Street and south of New Hope Cemetery would be the best location for the maintenance facility. Park Board agreed and staff solicited proposals for a new metal building.

Document No. 8874 was read.

**Action:** Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

**Action:** Council Member Gentrup moved to approve the ordinance. Council Member Jenness seconded the motion.

Vote: Motion passed 8-0-0  
Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup  
No: None  
Abstain: None  
Approved by the Chair and inscribed in Ordinance No. 11092.

- E. Ordinance amending Ordinance No. 10593, Approving a Contract with Insituform Technologies USA, LLC for Construction of the 2018 CIPP Sewer Rehab [Project #UT-005-18]

Trekk Design Group, LLC completed an analysis and recommendations for improvements to two basins that were identified as the most “leaky” within the system. These basins are areas in the north portion of the City just south of Nashua Road. The schedule of identified improvements from the two basins was provided to contractors to submit proposals on the rehabilitation improvements. Insituform Technologies USA, LLC was the successful bidder with their bid based on a cooperative contract agreement with the City of Independence. The total cost for the contract was for a not-to-exceed price of \$183,070.68.

The improvements are near complete and consist of 10 sanitary sewer mains that are lined via cured in-place pipe (CIPP) method with service connections on those mains being lined at the connection within the lateral. In addition, multiple manholes have been rehabilitated by various means, including epoxy lining, cementitious lining and bench and invert sealing. These improvements were identified as the most crucial in the areas analyzed to help prevent inflow and infiltration (I/I) into the sanitary sewer

collection system.

The amendment to the contract reflects adjustments in units complete that were originally based on estimation for quantities in the bid. The change includes modifications in footage of CIPP liner, inclusion of pipe end seals and changes in service connection liners.

Document No. 8875 was read.

**Action:** Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Jenness seconded the motion.

**Vote:** Motion passed unanimously.

**Action:** Council Member Gentrup moved to approve the ordinance. Council Member Watt seconded the motion.

**Vote:** Motion passed 8-0-0

**Yes:** Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

**No:** None

**Abstain:** None

Approved by the Chair and inscribed in Ordinance No. 11093.

## X. OTHER BUSINESS

### A. Liberty Animal Shelter – Project Update

Shawanna Funderburk, Assistant to the City Administrator, provided a project update on the new Animal Shelter. The new building will be 7,297 square feet compared to the current shelter that is 1,245 square feet. General facility features include indoor and outdoor dog runs, an outdoor play area, feline cage ward, isolation/quarantine ward and feline and canine adoption wards. The building has been designed with an anticipated 50 year lifespan and incorporates many safety and security features. Ms. Funderburk stated that the taskforce has been a tremendous resource and includes Dr. Lori Rohlfing, Dr. Joe Howard, Dr. Chris Morrow, Bill Taylor, Laurie Brown, Council Member Rae Moore, and Council Member Jeff Watt. In addition to Shawanna Funderburk, additional staff support is provided by Fire Chief Mike Snider, Utilities Director Brian Hess and Animal Control Supervisor Samantha Lehman. Members of the taskforce and staff meet regularly with the design build team. The new shelter is projected to open in the summer of 2020.

## XI. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

## XII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XIII. ADJOURNMENT

The meeting adjourned at 8:25 p.m.

Attest:

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Mayor

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Deputy City Clerk