



## City Council Meeting

Regular Session Minutes  
June 25, 2018

### I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on June 25, 2018 with Mayor Pro Tem Michael Hagan presiding. Mayor Pro Tem Hagan called the meeting to order at 7:00 p.m.

### II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Harold Phillips, who then led the pledge of allegiance.

### III. ROLL CALL

Council Members Present: Harold Phillips and Paul Jenness, Ward I  
Greg Duncan and Rae Moore, Ward II  
Kevin Graham, Ward III  
Michael Hagan and Gene Gentrup, Ward IV

Council Members Absent: Lyndell Brenton, Mayor  
Jeff Watt, Ward III

Staff Present: Curt Wenson, City Administrator  
Brian Hess, Utilities Director  
James Simpson, Police Chief  
Katherine Sharp, Planning Director  
Janet Pittman, Deputy City Clerk

Public Present: Kellie Houx, Courier Tribune  
0 members of the public

### IV. APPROVE MINUTES AND SUMMARIES

#### A. Regular Session Minutes of June 11, 2018

Council Member Phillips moved to approve the minutes as distributed. Council Member Graham seconded the motion, which carried 6-0-1. Council Member Jenness abstained due to absence.

### V. CITIZENS' PARTICIPATION - NONE

### VI. MEETING SCHEDULE

VII. CONSENT AGENDA

A. Special Session Minutes of June 18, 2018

**Action:** Council Member Graham moved to approve the minutes as distributed.  
Council Member Phillips seconded the motion, which carried unanimously.

B. Executive Session Minutes of June 18, 2018

**Action:** Council Member Graham moved to approve the minutes as distributed.  
Council Member Phillips seconded the motion, which carried unanimously.

C. Study Session Summary of June 18, 2018

**Action:** Council Member Graham moved to approve the summary as distributed.  
Council Member Phillips seconded the motion, which carried unanimously.

D. Resolution approving a Liberty Community Center (LCC) Alcoholic Beverages Service Application for Chiquita Blackwell for an event to be held on September 1, 2018 at the Liberty Community Center

**Action:** Council Member Graham moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Duncan and Gentrup

No: None

Abstain: None

Inscribed in Resolution No. 2983.

E. Resolution approving a Final Development Plan for a 40,500 sq.ft. Expansion at the Ford Motor Stamping Plant at 2401 Plummer Road, in Liberty, Clay County, Missouri [P&Z Case 18-09FDP]

The proposed expansion will add 40,500 sq.ft. to the south west portion of the existing building and will include two new truck docks. Access is by private drive from Plummer Road and South Liberty Parkway.

**Action:** Council Member Graham moved to approve the resolution. Council Member Watt seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Duncan and Gentrup

No: None

Abstain: None

Inscribed in Resolution No. 2984.

VIII. PUBLIC HEARINGS

- A. Ordinance Amending Chapter 30, "Unified Development Ordinance", of the Code of the City of Liberty, Clay County, Missouri (**to be postponed to July 9, 2018**)

**Action:** Council Member Graham moved to postpone the public hearing and consideration of the ordinance to the July 9, 2018 Regular Session. Council Member Phillips seconded the motion, which carried unanimously.

- B. Ordinance Amending Chapter 23A, "Public Works", Chapter 29, "Water and Sewers", Chapter 30, "Unified Development Ordinance", and Chapter 31, "Stormwater Management" of the Code of the City Of Liberty, Clay County, Missouri (**to be postponed to July 9, 2018**)

**Action:** Council Member Jenness moved to postpone the public hearing and consideration of the ordinance to the July 9, 2018 Regular Session. Council Member Graham seconded the motion, which carried unanimously.

IX. ORDINANCES, CONTRACTS AND RESOLUTIONS

- A. Ordinance acknowledging vendor payments for the period of June 1 to June 15, 2018.

Document No. 8701 was read.

**Action:** Council Member Phillips moved to approve the ordinance. Council Member Jenness seconded the motion.

Roll Call

Vote: Motion passed 7-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 10932.

- B. Resolution Endorsing the Liberty Wastewater Treatment (POTW) Pretreatment Program

The wastewater treatment pretreatment program is a program mandated by Federal and State statutes. The City Council of the City of Liberty has determined that municipal wastewater treatment is part of the Utilities Department operation. The responsibility for a POTW (Public Owned Treatment Works) pretreatment program provides protection to the municipally owned wastewater treatment facility. The City Council, through approving the annual budgets for the City of Liberty and the Enterprise Fund that operates the wastewater treatment facilities, agree to fund the required programs for ongoing wastewater treatment, including the POTW pretreatment program.

With the approval of this resolution the City Council endorses and approves the following components of the Industrial Pretreatment Program for submittal to the Missouri Department of Natural Resources for review:

1. Draft pretreatment ordinance to be formally adopted following review and concurrence by the Missouri Department of Natural Resources;
2. Letter of legal authority from the City Attorney;
3. Funding of the pretreatment program on an annual and ongoing basis as part of the budget of the wastewater utility, including the personnel position of the Industrial Pretreatment Coordinator;
4. Industrial user survey and list of businesses and organizations surveyed as part of the original industrial user survey;
5. Enforcement Response Plan for the industrial pretreatment program;
6. Control mechanism template for users subject to the Industrial Pretreatment Program.

**Action:** Council Member Phillips moved to approve the resolution. Council Member Graham seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Duncan and Gentrup

No: None

Abstain: None

Inscribed in Resolution No. 2985.

X. OTHER BUSINESS

XI. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XIII. ADJOURNMENT

The meeting adjourned at 7:08 p.m.

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Mayor

Attest:

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Deputy City Clerk