



City Council Meeting

Regular Session Minutes

January 8, 2018

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on January 8, 2018 with Mayor Lyndell Brenton presiding. Mayor Brenton called the meeting to order at 7:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Kevin Graham, who then led the pledge of allegiance.

III. ROLL CALL

Council Members Present: Harold Phillips and Paul Jenness, Ward I
Greg Duncan and Rae Moore, Ward II
Kevin Graham and Jeff Watt, Ward III
Michael Hagan and Gene Gentrup, Ward IV

Council Members Absent: None

Staff Present: Curt Wenson, City Administrator
Dan Estes, Assistant City Administrator/Finance Director
Andy Noll, Public Works Director
BJ Staab, Interim Parks and Recreation Director
Vicki McClure, Assistant Finance Director
Brian Hess, Utilities Director
James Simpson, Police Chief
Katherine Sharp, Planning Director
Tony Sage, Information Technology Director
Sara Cooke, Communications Manager
Janet Pittman, Deputy City Clerk

Public Present: Kellie Houx, Liberty Tribune
3 members of the public

IV. APPROVE MINUTES AND SUMMARIES

V. CITIZENS' PARTICIPATION - NONE

VI. MEETING SCHEDULE

VII. CONSENT AGENDA

A. Temporary Event Liquor Licenses for Historic Downtown Liberty, Inc.

1. Resolution approving a Temporary Event Liquor License for Historic Downtown Liberty, Inc. on Main, Kansas, Water and Franklin Streets around the Historic

Downtown Square for the 8th Annual Let's Wine About Winter event on
Saturday, February 17, 2018

Action: Council Member Watt moved to approve the resolution. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Inscribed in Resolution No. 2940.

2. Resolution approving a Temporary Event Liquor License for Historic Downtown Liberty, Inc. for the 11th Annual A Downtown Affair to be held at Heritage Hall on Thursday, April 19, 2018

Action: Council Member Watt moved to approve the resolution. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Inscribed in Resolution No. 2941

- B. Resolution announcing the Election Date and Dates for Filing by Candidates for the Board Of Directors for the Blue Jay Crossing Community Improvement District

Action: Council Member Watt moved to approve the resolution. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Inscribed in Resolution No. 2942

- C. Motion to approve the purchase of Wastewater Treatment Chemicals from Cedar Chem in an amount not to exceed \$35,000.

Action: Council Member Watt moved to approve the motion. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

- D. Motion to approve the purchase of Water Production Chemicals from Brenntag Mid South in an amount not to exceed \$36,000.

Action: Council Member Watt moved to approve the motion. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

- E. Motion to approve the purchase of Quicklime from Mississippi Lime in an amount not to exceed \$205,000.

Action: Council Member Watt moved to approve the motion. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

- F. Motion to approve the purchase of a Jet-Vac Truck from Red Municipal & Industrial Equipment Co. in an amount not to exceed \$329,000.

Action: Council Member Watt moved to approve the motion. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

- G. Utility Meter Services vehicle

The Utilities Meter Services division is highly dependent upon this utility maintenance truck for daily activities of the Water Services. The vehicle and equipment are necessary for the reading, repair and maintenance of the city's water meter infrastructure. The Meter Services staff has outgrown the limited number of vehicles in the current fleet which limits the amount of meters read and work orders completed per day. The addition of this vehicle is required to accommodate for the added staff and responsibilities of the meter services division.

1. Motion to approve the purchase of a Ford F-350 XL 4x4 for the Utilities Dept. from Thoroughbred Ford in an amount not to exceed \$33,933.84

Action: Council Member Watt moved to approve the motion. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup
No: None
Abstain: None

2. Motion to authorize payment to Knapheide Truck equipment in the amount of \$1,986.00 for the purchase of a utility box and safety strobe lights for the new Utility Meter Services vehicle

Action: Council Member Watt moved to approve the motion. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup
No: None
Abstain: None

VIII. PUBLIC HEARINGS

IX. ORDINANCES, CONTRACTS AND RESOLUTIONS

- A. Acknowledgement of vendor payments for the period of December 8 to December 29, 2017.

Mayor Pro Tem Duncan took over as Chair of the meeting.

1. Ordinance excluding Westland Landscape payments

Document No. 8606 was read.

Action: Council Member Phillips moved to approve the vendor payments. Council Member Graham seconded the motion.

Roll Call

Vote: Motion passed 8-0-0
Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 10845.

2. Ordinance including Westland Landscape payments.

Document No. 8607 was read.

Action: Council Member Graham moved to approve the vendor payments. Council Member Phillips seconded the motion.

Roll Call

Vote: Motion passed 7-0-1

Yes: Council Members Phillips, Moore, Hagan, Graham, Watt, Duncan and Gentrup
No: None
Abstain: Council Member Jenness, due to potential conflict of interest
Approved by the Chair and inscribed in Ordinance No. 10845.

Mayor Brenton resumed as chair of the meeting.

- B. Ordinance approving a Contract with A.W. Schultz, Inc. for Construction and Installation of the SCADA Upgrade for the Water Treatment and Wastewater Facilities, Project #UT-004-16 in an amount not to exceed \$490,280.00

The project will upgrade the Supervisory Control and Data Acquisition (SCADA) infrastructure at the Water Treatment Plant, wells, water towers, and wastewater lift stations. The project replaces almost 15 years' old equipment and merges with the equipment recently installed with the Wastewater Treatment Plant, and provides for the construction and installation of the new equipment at the Water Treatment Plant and remote locations required to communicate with the plants.

Document No. 8608 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 10846.

- C. Ordinance approving a Memorandum of Understanding with the Members of West Central Region Lodge 50 of the Fraternal Order of Police and the City of Liberty, Missouri

The primary changes to the MOU from the previous version are the financial considerations and the addition of four Police Officers as agreed to in the Public Safety Sales Tax. Agreements were reached to accomplish these goals in providing a market competitive rate of pay to attract qualified applicants and encourage longevity. Additionally, with the correction of compression issues, it is now possible to more competitively attract lateral hire employees.

Document No. 8609 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 10847.

D. Lightburne and Mill Street Intersection Study (request consideration on first reading)

MoDOT developed a program to assist local public agencies (LPA) study traffic engineering problems. The program is called the Traffic Engineering Assistance Program (TEAP) and provides an 80% funding match up to a maximum of \$8,000. Before moving forward with the engineering study, MoDOT requires an ordinance from the LPA authorizing the City to enter into a TEAP agreement. Staff recommends approval of ordinances a TEAP Agreement with MoDOT and Professional Services Agreement with TranSystems Corporation allowing for funding assistance in studying the intersection of Lightburne Street and Mill Street.

1. Ordinance approving a Traffic Engineering Assistance Program (TEAP) Agreement with the Missouri Highways and Transportation Commission (MoDOT) providing funding assistance for a professional engineer to review safety and operational conditions at the intersection of Mill Street and Lightburne Street in an amount not to exceed \$7,880.80

Document No. 8610 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Jenness seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 10848.

2. Ordinance authorizing a Professional Services Agreement between the City of Liberty, Missouri and TranSystems Corporation for an Engineering Study of Safety and Operational Conditions at the Intersection of Mill Street and Lightburne Street in an amount not to exceed \$9,851.00

Document No. 8611 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Watt seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Jenness moved to approve the ordinance. Council Member Watt seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 10849.

- E. Ordinance accepting a Sanitary Sewer Easement and Authorizing Vacation of Portion of existing Sanitary Sewer Easement Located in Lot 1 of the Blackberry Subdivision, Liberty, Missouri

Document No. 8612 was read.

Action: Council Member Watt moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 10850.

X. OTHER BUSINESS

A. Use Tax – Discussion

Dan Estes, Finance Director/Assistant City Administrator, presented information on what the City's General Fund and Parks Fund support. He outlined the challenges the City faces when planning for the future, in order to maintain current service levels. Additional revenue is needed as State law changes have significantly reduced court revenues; telecom revenues are down due to a shift from voice and text to data; natural gas and electrical franchise fee revenues are stagnant due to energy efficiencies; and, telephone franchise fees are down due to a shift from land lines to cell phones. The General Fund needs a dedicated funding source to maintain the current level of services citizens expect, and the Parks Fund needs additional revenue for parks rejuvenation, trail maintenance and construction and capital projects. Three potential actions to increase revenue are: Use Tax; Property tax levy increase; and, establish a property tax debt levy. The Use Tax would be placed on goods purchased

out of state for use in Liberty, and is applied at the same rate as the local sales tax (items will never be double taxed). City Council discussed and directed staff to bring forward an ordinance for consideration, calling for an election on April 3, 2018, whereby citizens would vote on implementing a 3.375% Use Tax.

XI. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

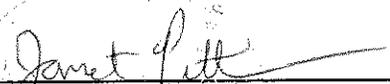
XIII. ADJOURNMENT

The meeting adjourned at 7:50 p.m.



Mayor

Attest:



Deputy City Clerk

