



City Council Meeting

Regular Session Minutes

March 10, 2014

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on March 10, 2014 with Mayor Lyndell Brenton presiding. Mayor Brenton called the meeting to order at 7:02 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Michael Hagen, who then led the pledge of allegiance.

III. ROLL CALL

Council Members Present: Harold Phillips and Paul Jenness, Ward I
Greg Duncan and Jeff Moore, Ward II
Kevin Graham and Jeff Watt, Ward III
Michael Hagan and Gene Gentrup, Ward IV

Council Members Absent: None

Staff Present: Curt Wenson, City Administrator
Dan Estes, Assistant City Administrator
Vicki McClure, Assistant Finance Director
Brian Hess, Interim Utilities Director
Amy Brusven, Human Resources Director
James Simpson, Police Chief
Tony Sage, Information Technology Director
Shawwna Funderburk, Asst. to the City Administrator
BJ Staab, Sports Complex Manager
Linda Bell, Assistant Deputy City Clerk

Public Present: Stacy Burt, Liberty Tribune
5 members of the public

IV. APPROVE MINUTES AND SUMMARIES

A. Special Session Minutes of February 18, 2014

Council Member Phillips moved to approve the minutes as distributed. Council Member Hagan seconded the motion, which carried 7-0-1. Council Member Moore abstained due to absence.

B. Executive Session Minutes of February 18, 2014

Council Member Hagan moved to approve the minutes as distributed. Council Member Gentrup seconded the motion, which carried 7-0-1. Council Member Moore abstained due to absence.

V. CITIZENS' PARTICIPATION - NONE

VI. MEETING SCHEDULE

VII. CONSENT AGENDA

Mayor Brenton stated the Tax Increment Financing Commission appointment would be removed from the consent agenda and considered separately

A. Study Session Summary of February 18, 2014

Council Member Hagan moved to approve the summary as distributed. Council Member Phillips seconded the motion, which carried unanimously.

B. Regular Session Minutes of February 24, 2014

Council Member Hagan moved to approve the minutes as distributed. Council Member Phillips seconded the motion, which carried unanimously.

C. Resolution authorizing the Settlement and Execution of Settlement Documents in the Case of McGuire V. City of Liberty

Action: Council Member Hagan moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Inscribed in Resolution No. 2660.

D. Appointment/Reappointments

i. Cemetery Advisory Committee

a. Appoint Sandy Bostian to a term expiring 9/1/2014

ii. Liberty Housing Authority

a. Reappoint Tom Dunn to a term expiring 7/1/2016

b. Reappoint Thelma Bigley to a term expiring 7/1/2017

Council Member Hagan moved to approve the appointments/reappointments. Council Member Phillips seconded the motion, which carried unanimously.

E. Appointment

i. Tax Increment Financing Commission

- a. Appoint Kevin Graham to a term expiring 10/31/16

Action: Council Member Watt moved to approve the appointment. Council Member Moore seconded the motion.

Vote: Motion passed 7-0-1

Yes: Council Members Phillips, Jenness, Moore, Hagan, Watt, Duncan and Gentrup

No: None

Abstain: Council Member Graham due to potential conflict of interest.

VIII. PUBLIC HEARINGS

IX. ORDINANCES, CONTRACTS AND RESOLUTIONS

- A. Acknowledgement of vendor payments for the period of February 14 to February 28, 2014.

Mayor Pro Tem Duncan took over as Chair of the meeting.

1. Ordinance excluding Westland Landscape payments

Document No. 7866 was read.

Action: Council Member Hagan moved to approve the vendor payments. Council Member Gentrup seconded the motion.

Roll Call

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 10180.

2. Ordinance including Westland Landscape payments

Document No. 7867 was read.

Action: Council Member Hagan moved to approve the vendor payments. Council Member Watt seconded the motion.

Roll Call

Vote: Motion passed 7-0-1

Yes: Council Members Phillips, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: Council Member Jenness due to potential conflict of interest

Approved by the Chair and inscribed in Ordinance No. 10180.

Mayor Brenton resumed as chair of the meeting.

B. Ordinance authorizing the approval of Rights-of-Way Use Agreement for Communications Facilities with Unite Private Networks, LLC

Unite Private Networks, LLC's five-year term agreement for the installation and maintenance of communication facilities has expired and they recently requested a new agreement from the City. The proposed agreement would be for a ten year term.

Document No. 7868 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Moore seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Duncan moved to approve the ordinance. Council Member Moore seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 10181.

C. Ordinance approving a Service Agreement with Strahm Automation & Mailing for printing and mailing of City of Liberty Utility Bills in an amount not to exceed \$89,000.

A goal of the Finance Department is to out-source the printing, mailing and receipting of City of Liberty Utility bills. The Finance Department expects that the first bill to be sent out with the April 25th billing cycle. Prior to that, Finance will send out an informational mailer in March informing our utility customers of the change.

Document No. 7869 was read.

Action: Council Member Watt moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Phillips moved to approve the ordinance. Council Member Jenness seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 10182.

- D. Resolution updating certain titles in the City's Schedule of Fees pertaining to the Water System Development Charges and Sewer Connection Fees for the City of Liberty, Missouri

When the water development charges and sewer connection fees were established, costs were set dependent on meter size being secured. The Resolution incorporates a titling change to indicate Water Line Tap Size.

Action: Council Member Hagan moved to approve the resolution. Council Member Duncan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

Inscribed in Resolution No. 2661.

X. OTHER BUSINESS

- A. Motion to authorize the purchase of concession items from US Foods in an amount not to exceed \$52,000.

The Fountain Bluff Sports Complex operates three concession stands within the complex during events for patrons and visitors of the facility. Price quotations from various vendors have been solicited for the 2014 season. Since US Foods has held the bid since 2006, staff feels comfortable with the product prices and service offered.

Action: Council Member Hagan moved to approve the purchase. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Jenness, Moore, Hagan, Graham, Watt, Duncan and Gentrup

No: None

Abstain: None

XI. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XIII. ADJOURNMENT

The meeting adjourned at 7:32 p.m.

Mayor

Attest:

Deputy City Clerk